



1st September 2022

All Members,

We are pleased to inform you that the 31st Annual General Meeting of our Association will be held on Saturday, the 24th September 2022 at Hotel Supreme Heritage Plot No. L-2, Truck Terminal ST, Sector 19, Vashi, Navi Mumbai, Maharashtra 400703. We enclose herewith notice of AGM.

Members who wish to stand for Election to the Managing committee for the year 2022-23 and 2023-24, may kindly send the following by mail to the riddhi.b.tanna@gmail.com mail ID.

1. Scan copy of Nomination form on Company's letterhead as per the format enclosed.
2. Scan copy of Form DIR 2 (i.e. consent to act as Director) duly filled along with proof of identity and proof of residence.

Election will be held for 11th Managing Committee members comprising of ten members from Exporter members category and one from associated members category. The Exporter and associate category nominations shall be proposed and seconded by an Exporter Member.

Kindly ensure that your nomination reaches above mail ID positively by 1300 hours on 12th September 2022. Those who wish to withdraw their nomination may do so by 1500 hours on 14th September 2022. Final list of nominations will be declared on 16th September 2022 at 1700 hours.

Members who have not paid their up to date membership subscription will not be permitted to stand for election, propose, nor can nominate, nor can vote and may also not be permitted to attend the Annual General Meeting.

The Participating members/guests are requested to send their written confirmation on or before 12th September 2022 to enable us to make necessary arrangements. We once again remind all members that Associate members have voting right in election.

We look forward to the pleasure of meeting you at the AGM.

Yours Sincerely,

For INDIAN Spice & Foodstuff Exporters' Association

Sd/-

Janarthanan

HON. SECRETARY

Encl: As above